# Notice of 2019 Academic Board Elections and Invitation to Nominate: Students

## What is the role of the Academic Board?

As the principal academic body of the University, the Academic Board:

- elects the President of the Academic Board;
- oversees academic governance and maintenance of academic standards;
- advises the Vice-Chancellor and Council on the conduct and standards of teaching, scholarship and research; and
- liaises with the Faculties and makes recommendations to Council.

## What positions are available for students?

- 1 Undergraduate student
- 1 Postgraduate Coursework student
- 1 Higher Degree Research student

## What is the term of office?

2 years, from 1 January 2020 to 31 December 2021.

## When do nominations open?

9am, Thursday 17 October 2019

## When do nominations close?

4pm, Thursday 31 October 2019

## How do I know if I am eligible to stand for election and vote?

You are eligible to nominate as a candidate for the position and eligible to vote in any ballot for that position if on the last day for receipt of nominations:

- **Undergraduate students**: You are enrolled as a student of the University proceeding towards a bachelor’s degree or a non-graduate diploma.
- **Postgraduate students**: You are enrolled as a student of the University proceeding towards a degree other than a bachelor’s degree; or a graduate diploma; or a graduate certificate.
- **Higher Degree Research students**: You are enrolled as a student proceeding towards a doctoral or master’s degree by research.

To be eligible to be a candidate for these positions you must **also not** be employed at 0.5 FTE or above on the academic or non-academic staff of the University.

### Notes:

- If you are enrolled in more than one faculty or program, then you will be included in the electorate where the greater amount of your time is occupied. In the event that equal time is spent in more than one faculty, you should contact elections@unsw.edu.au.
- Under the Australian Higher Education Graduate Statement (AHEGS), students are able to obtain a list of co-curricular activities, including serving on Boards. Being a member of either the Academic Board or a Faculty Board is rewarding, however does require a time commitment in terms of preparing for and attending meetings.
How do I nominate? Nominations must be made via BigPulse. If you have not received an email from BigPulse by 17 October 2019, contact elections@unsw.edu.au.

Nominations must be lodged with BigPulse before **4pm, Thursday 31 October 2019**.

What happens next? For any positions where there are more nominations than positions available, electronic ballots will be conducted from **9am, Thursday 14 November 2019 to 4pm, Thursday 21 November 2019**.

Who do I contact if I have queries? The Elections Office on 9385 3073 or elections@unsw.edu.au.

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2019 TIMETABLE FOR ELECTION OF STUDENT REPRESENTATIVES OF THE ACADEMIC BOARD

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
</tr>
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<tbody>
<tr>
<td>Nominations Open</td>
<td>9am, Thursday 17 October 2019</td>
</tr>
<tr>
<td>Nominations Close</td>
<td>4pm, Thursday 31 October 2019</td>
</tr>
<tr>
<td>Ballot opens (if required)</td>
<td>9am, Thursday 14 November 2019</td>
</tr>
<tr>
<td>Ballot closes (if required)</td>
<td>4pm, Thursday 21 November 2019</td>
</tr>
<tr>
<td>Results</td>
<td>As soon as practicable following the close of ballot</td>
</tr>
</tbody>
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