

Roles and Responsibilities of the President & Deputy Presidents of the Academic Board

(effective from 1 January 2017)

The President of the Academic Board is responsible for managing the functions and business of the Academic Board and is a key contact between the academic community, the Council and the senior management of the University.

The President of the Academic Board is a senior academic staff member elected by members of the Academic Board in accordance with s57 of the University of New South Wales By-law 2005 and s2.10 of the University of New South Wales Rules.

The President chairs the meetings of the Academic Board and the Academic Board Advisory Committee. The President is an *ex-officio* member of University Council and has duties as set out in Schedule 2A of the University of New South Wales Act 1989.

Acting together with the Chancellor and the Vice-Chancellor, the President has delegated authority to determine policies on the use of the University's name, arms, or seal in connection with the conferral of any award in association with any other University or institution (4.2.8), and to establish and name a school, or change the name of an existing school or its location within or between Faculties (7.3.1). A proposal for amendment of the Register of Delegations may only be proposed to the Council if it has the concurrence of the Vice-Chancellor, the University Solicitor, and one of (as appropriate): a Deputy Vice-Chancellor; President of the Academic Board; Vice-President, Finance and Operations; or Vice-President, University Services (2.2.1).

The President may be a member, by invitation, of the University Executive Team and the Leadership Forum.

The President is a member *ex-officio* of the following committees:

University Committees

University Academic Programs Committee
University Academic Quality Committee
University Higher Degree Research Committee
University Research Committee

Council Committees

Finance Committee
Honorary Degree Committee
Nominations and Remuneration Committee

Senior Appointment and Selection Committees

Emeritus Professor Committee
Scientia Professors Committee
Professorial and Associate Professorial Committees
University Promotion Committees (Professors and Associate Professors)
Out-of-rounds Promotions Committee
Professorial Supplementation Committee
University Medals Committee

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Conditions of Office

The President is released from normal academic duties in his/her School on a full-time basis during the term of office. The School is reimbursed the equivalent of the salaries and on-costs of a full-time senior lecturer (Level C, Step 6) to cover the costs of replacement. The President receives a salary loading of 30%, in addition to any pre-existing salary supplementation. The President is expected to be research active and to continue to supervise postgraduate research students. The term of a President's office is two years from 1 January following the year of election; the President is limited to serve no more than three consecutive terms.

Roles and Responsibilities of the Deputy Presidents of the Academic Board

The Deputy Presidents of the Academic Board are academic staff elected by members of the Academic Board in accordance with s57 of the *University of New South Wales By-law 2005* and s2.10 of the *University of New South Wales Rules*. The term of a Deputy President's office is two years from 1 January following the year of election; the Deputy President is limited to serve no more than three consecutive terms.

One of the Deputy Presidents is expected to stand in for the President in his/her absence. Deputy Presidents are expected to devote approximately 25% of their time to the position. A Deputy President is expected to be available to attend meetings of the Academic Board and the Academic Board Advisory Committee and University Committees, as agreed with the President. Generally, Faculties will be reimbursed to the amount of approximately 25% of the salaries and on-costs of a lecturer (Level B, Step 6) to cover the costs of replacement.

One of the Deputy Presidents sits on each of the University Committees.