

Academic Board (AB) Minutes of Meeting



DATE: Tuesday 23 June 2020
TIME: 10am-12pm via Microsoft Teams

PRESENT:

1. Professor D Cohen, AB President and Chair
2. Professor M-L McLaws, AB Deputy President
3. Associate Professor G Forsyth, AB Deputy President
4. Professor I Jacobs, President and Vice-Chancellor
5. Scientia Professor J Roberts, Business School
6. Scientia Professor G Williams, Dean of Law
7. Professor C Annesley, Dean of Arts & Social Sciences
8. Professor M Crossley, Deputy Vice-Chancellor, Academic
9. Professor T Cumming, Arts & Social Sciences
10. Professor A Deletic, Pro-Vice-Chancellor, Research
11. Professor N Di Girolamo, Medicine
12. Professor A Durbach, Law
13. Professor N Fisk AM, Deputy Vice-Chancellor, Research
14. Professor S Foster, Dean of Engineering (Acting)
15. Professor M Frater, Rector of UNSW Canberra
16. Professor R Harley, Dean of Art & Design
17. Professor N Kessissoglou, Engineering
18. Professor H Lochhead, Dean of Built Environment
19. Professor G Lodewijks, Science
20. Professor S Loo, Art & Design
21. Professor R McLaughlin, UNSW Canberra
22. Professor J Morris, Dean of Graduate Research
23. Professor A Munster, Art & Design
24. Professor S Parameswaran, Engineering
25. Professor V Perkovic, Dean of Medicine
26. Professor J Seidel, Science
27. Professor A Simmons AM, Provost
28. Professor A Steel, Law
29. Professor C Styles, Dean of Business School
30. Professor M Tani Bertuol, UNSW Canberra
31. Professor M Uncles, Business
32. Professor R Wilkinson, Pro-Vice-Chancellor, Education & Student Experience (PVCE)
33. Professor S Zlatanova, Built Environment
34. Professor A Zwi, Arts & Social Sciences
35. Associate Professor J Bryant, Arts & Social Sciences
36. Associate Professor C Collins, Business School
37. Associate Professor S Egan, Science
38. Associate Professor L Lixinski, Law
39. Associate Professor M Michael, Arts & Social Sciences
40. Associate Professor M Nehme, Law
41. Dr C Benson, UNSW Canberra
42. Dr G Edwards, SoP, Chair of the Re-enrolment Appeal Committee
43. Dr R Green, Art & Design
44. Dr A Kayis-Kumar, Business School
45. Dr D Moreau, Engineering
46. Dr B Oo, Built Environment
47. Dr M Pervaz Iqbal, Medicine
48. Dr J Steele, Science
49. Dr A Unnikrishnan, Medicine
50. Ms N Bhattacharya, SoP, International Student Representative

51. Mr A Bin Ramizi, Undergraduate Student
52. Mr R Challis, Undergraduate Student
53. Mr J Fox, Built Environment
54. Mr B Jones, Chair of Arc @ UNSW Board
55. Ms S Kong, Higher Degree Research Student
56. Ms N Laba, Higher Degree Research Student
57. Mr M Raman, Postgraduate Student
58. Ms E Risoldi, President of the UNSW Student Representative Council (SRC)
59. Ms B Shi, President of Postgraduate Council (PGC)
60. Officer Cadet C Wooding

APOLOGIES:

Scientia Professor M Santamouris, Built Environment
Professor M Davis, Such other Person (SoP), Pro-Vice-Chancellor, Indigenous
Professor M Green, Such other Person
Professor E Johnston, Dean of Science
Dr N Castano Rodriguez, SoP, Chair of the Early Career Academic Network
Dr S Clark, Engineering
Dr J Galliot, UNSW Canberra
Mr N Bedford, SoP, Indigenous Student Representative
Mr R Roy, Postgraduate Student

IN ATTENDANCE: Professors S Scott (for item 10) & M Ostwald, Associate Professor A Beavis (for Dean of Science), Dr P Roberts (for item 10), Ms T Devitre, Mr M Borchert, Mr J Fitzgibbon, Ms C Jones (for item 12.1), Ms S Mohamed, Mr N Morris, Ms M Pavelkova, Ms S Telfser & Ms S Thomson (for item 12.1)

SECRETARY: Ms Fatima Velosa, Senior Governance Officer

Quorum: 20
RAMS: 2020/000201

A PROCEDURAL MATTERS

1. Welcome and apologies

The Chair extended his respects to Elders past, present and emerging, and acknowledged the Traditional Custodians of all the lands from which members were joining the meeting.

The Chair welcomed everyone to the meeting. The Board accepted the apologies received from members for this meeting.

The Chair noted that Dr Benson of UNSW Canberra was attending his last meeting as he had resigned from UNSW, and thanked him for his contribution to the Academic Board.

On behalf of the Board, the Chair congratulated Professor Fisk who was made a Member of the Order of Australia on 8 June 2020 (Queen's Birthday Honours).

2. Minutes of the previous meeting held on 5 May 2020

RESOLVED

The Academic Board confirmed the minutes of the meeting held on 5 May 2020 as an accurate record and authorised the Chair to sign them.

3. Matters arising and business carried forward, other than business covered on the agenda

The Academic Board noted that there was no matter arising or business carried forward.

4. **Starring of items, adoption of unstarred items and rearrangement of the agenda**
The Academic Board received and carried a motion to adopt all the unstarred items, did not star additional items for discussion and did not rearrange the agenda.
5. **Confirmation of confidential items**
The Academic Board noted that item 11 was marked confidential.

B PRESIDENTS' BUSINESS

6. **Report from the AB Chair**
The Chair took his report as read and reported that the Faculties and DVCA Board of Studies had begun submitting their documentation to the Board on their procedures and governance processes for the transition of courses into an online delivery mode in T1 and T2 2020 – in response to COVID-19 restrictions.
7. **Report of the President & Vice-Chancellor (VC)**
The VC thanked staff and students for their exemplary response to the COVID-19 restrictions and their resilience during the crisis. Regarding the recent Federal Government announcement on proposed changes to the higher education policy and funding, the VC referred members to his email message dated 22 June 2020 to all staff and students, which outlined concerns expressed by UNSW and other universities.

The Board noted the VC's report on the following:

- Although the last five months had been challenging, there was more concern about the next six months as difficult changes would have to be made to the University's organisational model and financial plans to enter 2021 in as sound a position as possible. This would, regrettably, lead to job losses for the University community.
- The maintenance of the high level of quality in teaching and assessment in T1 2020 was impressive. Although T1 2020 student enrolments were down, T2 2020 enrolments were expected to be fairly good compared with plan. The NSW Government was working on plans to bring international students back to Australia with appropriate COVID Safe plans, though UNSW expected the timing of the return of students to remain unpredictable.
- The University's financial outlook remained challenging with reductions in revenues forecast in each year up to 2022. The Board noted that a COVID-19 email update later in the week would provide answers to the questions that staff had raised at the recent All Staff Forum.
- The VC had challenged the Taskforce 20/21+ to provide a series of options for UNSW to achieve greater efficiency and quality as a university. The Board noted that there was a unique opportunity to develop a new organisational model for UNSW and address the immediate challenges that could better position the University for the future. The Taskforce 20/21+ would report in July 2020 and share more detailed plans to be implemented before the end of 2020.
- Regarding Government relations, intensive discussions were being held between the NSW and Federal Governments and senior University staff, including the Provost, UNSW Council members and the Chancellor. Members noted that working with the Government required diplomacy, and that the University's approach was to try to find common ground skilfully while speaking out when necessary.

The Board expressed a desire to show the support of its members in opposing some of the Government's proposed changes to higher education policy and funding. The Chair confirmed that he would ensure the support of the Board was recorded and continue holding discussions with the VC in this regard.

The Chair thanked the VC for his report and wished him and the Management Board well in considering the recommendations of Taskforce 20/21+ to manage the impact of COVID-19 on the University.

8. Questions on notice

RESOLVED

The Academic Board received and noted the response provided to the question on notice.

C PRESENTATIONS AND DISCUSSION TOPICS

9. UNSW Medicine – Health25: Building the Future of Health

Professor Perkovic discussed UNSW Medicine's strategic goals and initiatives, as detailed in his presentation, and encouraged members to email questions, comments and suggestions to him in the next few weeks. The Board noted that the Faculty of Medicine planned to launch its strategy in July 2020.

The Chair thanked Professor Perkovic for his presentation.

10. Scientia Education Academy (SEA) – Preparing to Deliver in Dual Mode (POPS#2)

The Chair welcomed Professor Scott and Dr Roberts to present on this item.

Professor Scott reported that SEA recognised UNSW's most outstanding educators and comprised 40 Fellows from across the University, and thanked the DVCA for his support of SEA. The Board noted that although SEA had overlaps with the Education Focussed (EF) community, it was distinct from EF.

Professor Scott discussed the key initiatives of SEA as being the myEducation Portfolio, monthly lecture series, open classroom initiative and the Policy Options Papers Series (POPS). The Board noted that the POPS#2: Dual Mode Delivery paper, with the focus on undergraduate studies, was included in the meeting papers for discussion.

Professor Scott reported that the key finding in researching courses offered online with both face-to-face (F2F) and blended modes was that such offerings were more complex than initially apparent and required careful design and planning. It was noted that current planning for T3 2020 would include a large proportion of courses being delivered with online and F2F components. There were issues relating to equity between students who could (or chose to) attend F2F and those who may be mostly or fully online for learning activities and assessments (and links between the two). The Board noted that the SEA paper proposed principles to inform best practice and suggestions for introducing a 'dual track' for undergraduate offerings to avoid risks to students and staff, which would occur if not done well. It was acknowledged that all teaching academics had 'become EF staff' in the online teaching environment.

Dr Roberts discussed the online teaching-learning activities and the accompanying online assessments in lectures, tutorials and practical classes, as detailed in Appendix 1 of the SEA paper.

Professor Scott and Dr Roberts encouraged members to email feedback and suggestions to them for consideration.

The Chair thanked Professor Scott and Dr Roberts for their presentation, and wished them well in their important work during a time of numerous changes to the delivery modes of the University's academic offerings.

D REPORTS

11. Deputy Vice-Chancellor, Research – confidential

RESOLVED

The Academic Board received and noted the report of the Deputy Vice-Chancellor, Research (DVCR).

Note for the record

Professor Fisk echoed the VC's congratulations to all research academics on their resilience during the COVID-19 restrictions and response to the crisis, and he acknowledged the academics who had taken advantage of the opportunities that had arisen through COVID-19 research. Professor Fisk reiterated the commitment of the Division of Research in supporting the research community through various research grants and activities, and the challenges faced by higher degree research (HDR) candidates.

Professor Fisk highlighted the research grant performance, the rankings results and the HDR updates as detailed in his report.

The Chair thanked Professor Fisk for his report.

12. Deputy Vice-Chancellor, Academic

RESOLVED

The Academic Board received and noted the report of the Deputy Vice-Chancellor, Academic (DVCA).

Note for the record

Professor Crossley thanked Professor Scott and Dr Roberts for their SEA presentation, and the talented SEA Fellows for their dedication in elevating the profile of teaching and their overlapping work with the EF community.

Professor Crossley also thanked the entire University community for their impressive transition to online teaching and assessment design in T1 2020, as was evident from the good myExperience scores for teaching.

Professor Crossley reported on the following:

- All lectures in T2 and T3 2020 would remain online.
- T2 2020 enrolments were good and very close to the planned load as many students who had not enrolled for T1 2020 had enrolled for online learning in T2 2020.
- The University was planning for the return of all remaining onshore students and staff by the beginning of Term 3 2020 while recognising that some students may still be unable or unwilling to return. Therefore, the University would maintain or prepare online alternatives for T3 2020 but did expect the recommencement of many face-to-face tutorials and practicals while abiding by physical distancing and hygiene requirements.
- Recent Government announcements seemed to indicate that there would be less funding per student in future but perhaps there would be opportunities to shift the load between undergraduate and postgraduate CSP places, which could lead to strategic discussions at UNSW.
- If the Digital Assessment Project (Inspira) trial proved to be successful, UNSW would be in a position to further expand the digital assessment platform in 2021 and fully online courses for local and international students.

The Chair thanked Professor Crossley for his report.

12.1 Changes to the Academic Standing Rules

The Academic Board received and noted the proposed changes to the academic standing rules and nomenclature, effective from T1 2021.

12.2 ECLIPS overview

The Academic Board received and noted the Enterprise Curriculum Lifecycle Information and Publication System (ECLIPS) overview.

12.3 Update on TEQSA-related Matters

The Academic Board received and noted the update on TEQSA-related matters.

E POLICIES AND PROCEDURES – Nil

F ACADEMIC OFFERINGS

13. Academic Programs (new and revised) – Program proposals from ABPC of 15 May 2020 & 10 June 2020 meetings

RESOLVED

The Academic Board approved the following program proposals, as detailed in AIMS:

From 15 May 2020 Academic Board Programs Committee (ABPC):

Business – Postgraduate (Revision)

13.1 8437 Master of Analytics – Academic Rules

Engineering – Undergraduate (Revision)

13.2 3707 Bachelor of Engineering (Honours)

Engineering – Postgraduate (New)

13.3 8649 Master of Cyber Security

13.4 5649 Graduate Diploma in Cyber Security

13.5 7649 Graduate Certificate in Cyber Security

Engineering – Postgraduate (Revisions)

13.6 7543 Graduate Certificate in Computing – Academic Details

Entry Requirements: 13.7 – 13.14

13.7 5341 Graduate Diploma in Engineering Science

13.8 8037 Master of Science – Food Science

13.9 8059 Master of Mine Geotechnical Engineering

13.10 8335 Master of Mining Engineering

13.11 8543 Master of Information Technology

13.12 8338 Master of Engineering Science

13.13 8660 Master of Biomedical Engineering

13.14 8621 Master of Engineering

Medicine – Postgraduate (Revisions) – Academic Details and/or Rules: 13.15-13.40

13.15 5362 Graduate Diploma in Infectious Diseases Intelligence

13.16 8362 Master of Infectious Diseases Intelligence

13.17 8902 Master of Health Leadership & Management (Extension)

13.18 9041 Master of Health Leadership Management/ Master of Infectious Disease Intelligence

13.19 9042 Masters of GlobalHealth/Master of Infectious Disease Intelligence

13.20 9043 Master of Global Health/Master of Public Health

13.21 9044 Master Global Health/Master of Health Leadership Management

13.22 9045 Master Public Health

13.23 9046 Master of Public Health (Extension)

- 13.24 9047 Master of Public Health/Master of Health Leadership Management
- 13.25 9048 Master of Global Health
- 13.26 9051 Master of Global Health (Extension)
- 13.27 9052 Master of Global Health (Extension)/Master of Public Health
- 13.28 9053 Master of Global Health (Extension)/Master of Health Leadership & Management
- 13.29 9054 Master of Global Health/Master of Public Health (Extension)
- 13.30 9056 Master of Public Health (Extension)/Master of Health Leadership & Management
- 13.31 9057 Master of Public Health/Master of Health Leadership and Management (Extension)
- 13.32 9058 Master of Global Health/Master of Health Leadership and Management (Extension)
- 13.33 9059 Master of Public Health/Master of Infectious Disease Intelligence
- 13.34 9362 Master of Infectious Diseases Intelligence (Extension)
- 13.35 9363 Master of Public Health/Master of Infectious Disease Intelligence (Extension)
- 13.36 9364 Master of Global Health/Master of Infectious Disease Intelligence (Extension)
- 13.37 9365 Master of Health Leadership and Management/Master of Infectious Disease Intelligence (Extension)
- 13.38 9366 Master of Public Health (Extension)/Master of Infectious Disease Intelligence
- 13.39 9367 Master of Global Health (Extension)/Master of Infectious Disease Intelligence
- 13.40 9368 Master of Health Leadership Management (Extension)/Master of Infectious Disease Intelligence

Science – Undergraduate (Revisions) – Academic Details or Rules: 13.41, 13.42 + 13.44

- 13.41 3632 Bachelor of Psychology (Honours)
- 13.42 3962 Bachelor of Advanced Science (Honours)
- 13.43 4518 Bachelor of Psychological Science (Honours) – Entry Requirements
- 13.44 3435 Bachelor of Psychological Science

Science – Postgraduate (New)

- 13.45 7419 Graduate Certificate in Child Development
- 13.46 5518 Graduate Diploma in Physical Oceanography

Science – Postgraduate (Revisions) Academic Details and/or Rules: 13.47 +13.48

- 13.47 8256 Master of Psychology (Clinical)
- 13.48 8257 Master of Psychology (Forensic)
- 13.49 7433 Graduate Certificate in Myopia Management – Entry Requirements

From 10 June 2020 Joint Academic Board Programs Committee (ABPC) & University Academic Quality Committee (UAQC) meeting:

Art & Design – Undergraduate (Revisions)

- 13.50 4528 Bachelor of Media Arts (Honours) – Academic Rules
- 13.51 4813 Bachelor of Media Arts – Academic Details & Rules

Art & Design – Postgraduate (Revisions)

- 13.52 7318 Graduate Certificate in Cultural Leadership – Academic Details
- 13.53 5312 Graduate Diploma in Cultural Leadership – Academic Details
- 13.54 9318 Master of Curating and Cultural Leadership – Academic Details & Entry Requirements

Arts & Social Sciences – Postgraduate (Revisions)

- 13.55 7401 Graduate Certificate in Education – Academic Rules
- 13.56 8960 Master of Educational Leadership – Academic Rules

Business – Undergraduate (Revisions)

- 13.57 3502 Bachelor of Commerce – Academic Details & Rules
- 13.58 3558 Bachelor of Commerce (International) – Academic Details & Rules
- 13.59 3554 Bachelor of Commerce (Co-op) – Academic Rules

- 13.60 3565 Bachelor of Commerce (Co-op) (Honours) – Academic Rules
- 13.61 3586 Bachelor of Actuarial Studies – Academic Rules
- 13.62 3587 Bachelor of Actuarial Studies (Co-op) – Academic Rules

Business – Postgraduate (New)

- 13.63 7455 Graduate Certificate in Regulation, Compliance and Governance
- 13.64 7456 Graduate Certificate in Business Analytics
- 13.65 8429 Master of Applied Economics
- 13.66 9225 Master of Laws/Master of Business Administration (Law)

Business – Postgraduate (Revisions)

- 13.67 7412 Graduate Certificate in Economics – Academic Details & Rules, Entry Requirements
- 13.68 7357 Graduate Certificate in Social Impact – Academic Details
- 13.69 5357 Graduate Diploma in Social Impact – Academic Details
- 13.70 8625 Master of Business Administration (Specialised) – Academic Rules

Engineering – Undergraduate (Revision)

- 13.71 3061 Bachelor of Science (Honours) – Food Science (Honours) – Academic Rules

Engineering – Postgraduate (New)

- 13.72 7317 Graduate Certificate in Food Science

Engineering – Postgraduate (Revision)

- 13.73 5449 Graduate Diploma in Engineering (Biomedical Engineering) – Entry Requirements

Science – Postgraduate (Revisions) – Academic Rules

- 13.74 7446 Graduate Certificate in Data Science
- 13.75 5646 Graduate Diploma in Data Science
- 13.76 8646 Master of Data Science

UNSW Canberra – Postgraduate (Revisions) – Academic Rules

- 13.77 8388 Master of Business
- 13.78 8633 Master of Public Leadership and Policy
- 13.79 8563 Master of Strategic People Management

14. Academic Programs – Disestablishments (Suspensions)

RESOLVED

The Academic Board approved the following suspensions:

- 14.1 7451, 5151, 8151, 8152 City Analytics Postgraduate Coursework Programs
- 14.2 7332, 5132, 8132 Sustainable Built Environment Postgraduate Coursework Programs
- 14.3 7131, 8131, 8141 Urban Design & Development Postgraduate Coursework Programs

15. Other

RESOLVED

The Academic Board approved the following:

- 15.1 6001 Study Abroad Academic Entry requirements

16. Higher Doctorates – Confidential – Nil

17. Academic Partnerships – Nil

G MINUTES

18. Academic Board & University Committees, DVCA Board of Studies & Faculty Boards

RESOLVED

The Academic Board received and noted the following minutes:

- 18.1 Program Review Committee (PRC): 14 May 2020
- 18.2 Academic Board Programs Committee (ABPC): 15 May 2020
- 18.3 University Academic Quality Committee (UAQC): 20 May 2020
- 18.4 University Higher Degree Research Committee (UHDRC): 16 April 2020
- 18.5 University Research Committee (URC): 4 June 2020 (confirmed by Chair)
- 18.6 Art & Design: 4 March 2020
- 18.7 Arts & Social Sciences: 30 March 2020
- 18.8 Business: 12 March 2020
- 18.9 Engineering:
 - 3 April 2020
 - 28 April 2020
- 18.10 Law:
 - 15 April 2020
 - 13 May 2020
- 18.11 Medicine: 7 April 2020
- 18.12 Science: 23 April 2020


H OTHER BUSINESS

19. Business without notice

There was no business without notice.

The Chair declared the meeting closed at 11.45am.

Next scheduled meeting: Tuesday 28 July 2020 at 10am.



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Professor David Cohen

Chair
28 July 2020