ACADEMIC BOARD (AB)
Minutes of Meeting

Date: Thursday 5 December 2019
Time: 10am
Venue: Council Chamber, Chancellery

PRESENT:
Professor M-L McLawns (AB Deputy President and Chair)
Associate Professor G Forsyth (AB Deputy President)
Professor I Jacobs (President and Vice- Chancellor)
Scientia Professors J Roberts and M Santamouris
Professors M Crossley, A Deletic, N Di Girolamo, A Durbach, M Hoffman,
H Lochhead, S Loo, P Munroe (for E Johnston), A Munster,
S Parameswaran, A Simmons, A Steel, M Tani and M Uncles (for C Styles)
Associate Professors D Blaazer, M Michael and C Mathies (alternate for
M Uncles)
Drs C Benson, N Castano Rodriguez, S Clark, C Collins, G Edwards,
R Green, A Kayis-Kumar, D Moreau, M Nehme, B Oo and J Steele
Mr B Jones and Ms S Kong

IN ATTENDANCE:
Professors E Baldry and C Doolan
Associate Professor L Lutze-Mann (for item 12.2)
Mr A Bin Ramizi, Mr B Black (for item 9), Mr M Borchert, Mr J Fitzgibbon,
Mr N Morris, Ms M Pavelkova and Mr L Pearcey

SECRETARY:
Ms Fatima Velosa (Senior Governance Officer)

Quorum: 20
RAMS: 2019/01240

For convenience, items were taken out of agenda order.

A Procedural Matters

1. Apologies and leave of absence
The Board noted apologies from the following Board members:
Scientia Professors J Murphet and G Williams, Professors D Blackman, J Bryant, M Davis,
N Fisk, M Frater, M Green, R Harley, E Johnston, N Kessissoglou, G Lodewijks, J Morris,
V Perkovic, C Styles, J Seidel, S Zlatanova and A Zwi, A/Professors D Cohen and
L Lixinski, Drs J Galliott, M Iqbal and A Unnikrishnan, Mr N Bedford, Ms N Bhattacharya,
Mr R Challis, Mr J Fox, Ms W Ge, Ms R Leonard, Ms M Risoldi, Ms S Rose, MIDN L Rowe,
Ms X Shi and Mr F Ullah.

Professor McLawns advised that she would chair the meeting as A/Professor Cohen was an
apology.

The Chair welcomed everyone to the meeting, especially newly elected undergraduate
student member of the Academic Board, Mr Bin Ramizi (see item 6.1), and thanked the
following outgoing student members for their participation on the Board in 2019:
• Ms Griffin
• Ms Leonard
• Ms Rose
• Midshipman Rowe
• Mr Ullah
• Mr Vats
2. Minutes of the previous meeting held on 22 October 2019

RESOLVED
The Academic Board confirmed the minutes of the meeting held on 22 October 2019 as an accurate record and authorised the Chair to sign them.

3. Matters arising, and business carried forward (other than business covered on the agenda)
The Board noted that the matters arising had either been completed or were in progress.

3.1 Review of Assessment
Professor Crossley reported that the main reason for the review of assessment was to consider whether students were being over-assessed and, if so, how staff and students were affected. He advised that he recognised that recommendation 10 (R10) had been the most contentious:

*Groupwork assessment*

*R10. The importance of groupwork is recognised but under no circumstances should the marks of one individual be impacted by the performance (or lack thereof) of other individuals in the group or even the group as a whole.*

Professor Crossley advised that the intention of the recommendation was not to ban groupwork but to review how groupwork could be assessed differently.

The Board reiterated the comments made at the last Board meeting, especially the danger of misinterpretation of R10 if it was not reworded in a more constructive way because it read more like a guideline than a recommendation. The Board agreed that working in groups enhanced group work but that diverse opinions made it difficult to find the best way to assess groupwork.

It was noted that the recommendations of the review of assessment would be considered in 2020 for the best way to implement them. The Board noted that the Review of Assessment report provided best practice that could be considered and used at UNSW and that the review of assessment would be incorporated into the review of the Assessment Policy and related procedures in 2020, which would include Academic Board input and feedback.

Academic Board members noted the Academic Board report on the Review of Assessment and requested that it be recorded that the majority of the members rejected R10 as it stood.

4. Starring of items, adoption of unstared items and rearrangement of the agenda
The Board adopted all the unstared items and did not star additional items for discussion.

5. Confirmation of confidential items
The Board noted that there were no confidential items on the agenda.

B Presidents’ Business

6. Report of the President of the Academic Board

RESOLVED
The Academic Board noted the tabled report of the President of the Academic Board, dated December 2019.
6.1 AB 2019 Student Election Results and Membership Updates for 2020

RESOLVED
The Academic Board:

a) noted the election of the following students as members of the Academic Board from 1 January 2020 to 31 December 2021:
   • 1 Undergraduate Student – Mr Afiq Bin Ramizi
   • 1 Postgraduate Student – Mr Reuben Roy
   • 1 Higher Degree Research (HDR) Student – Ms Natalia Laba; and

b) recommended, following the promotion of Associate Professor David Cohen to Professor, effective from 1 January 2020, that UNSW Council approve the appointment of Associate Professor David Cohen to the Academic Board from 1 January 2020 to 31 December 2020 as Professor David Cohen under the Such other Persons membership, as per UNSW Rule 2.14.

Note for the record
On behalf of the Board, the Chair congratulated:
   • Associate Professor Cohen on his promotion to Professor and numerous successes, noting that she and Associate Professor Forsyth appreciated Associate Professor Cohen’s hard work in 2019, and
   • the students on their election to the Academic Board for two years from 1 January 2020 to 31 December 2021.

6.2 AB Annual Report
The Academic Board received and noted the Academic Board 2019 Annual Report, which would be considered at UNSW Council on 9 December 2019.

7. Report of the President and Vice-Chancellor (VC)
The VC congratulated all the applicants who had recently been promoted to Professor (see item 6), especially Associate Professor Cohen.

The VC reported on the following:
   • From an academic perspective, 2019 was a hugely successful year and UNSW benefitted enormously from the implementation of UNSW3+.
   • The updated Strategy would be presented to UNSW Council on 9 December 2019 and be made available to everyone early in 2020. The Board noted that the overarching benefit of the Strategy was that UNSW had been the fastest rising University in the world rankings.

The VC congratulated everyone for their efforts in achieving excellent outcomes for the University, and thanked all the Board members for their hard work and support in ensuring the smooth operation of the University during a very busy year. He wished everyone a well-deserved break and advised that he looked forward to the work of the Board in 2020.

The Chair thanked the VC for his report.

8. Questions on notice – Nil

C Presentation/s and Discussion Topics

9. Strategy 2025 Update
Mr Black thanked the Board members for their valuable feedback during the consultation period.

The Board noted that the updated Strategy would reflect the feedback, received after a period of major change, and that the University’s focus was on consolidating, building on
achievement and ensuring delivery in challenging areas. Mr Black provided a brief update on the amendments to Strategic Priorities A, B and C as well as the addition of two enablers for a total of five enablers in the updated Strategy.

The Chair thanked Mr Black for his presentation.

10. Managing and Leveraging UNSW3+ in 2020 & Beyond
Professor Uncles presented on potential ways to achieve further benefits from the changes to the University’s academic calendar, which took effect in 2019.

The Board noted how certain student cohorts and prospective students could gain more from the new calendar, and why it was important for the University to remain proactive to avoid the danger of slowing down.

Professor Uncles discussed how the University could meet different local and international student requirements through flexibility in admissions, teaching/delivery and assessment. The Board noted that despite the potential for enhancements and revenue growth, the following challenges would have to be managed:
- Sense of ‘job done’ and change fatigue among current students and staff
- Complex cross-divisional coordination
- Administrative alignment issues
- Technical integration issues and resource constraints

The Board noted that unless there was a broad sense of the meaning of flexibility, too much flexibility may lead to inflexibility or ‘compulsory flexibility’, especially in disciplines that may not have the resources and capacity to be as flexible as other disciplines. It was also noted that although some students and staff would like to complete shorter and faster academic offerings, others may prefer longer and slower academic offerings.

Professor Uncles encouraged Board members to provide him with feedback on Faculty experiences and other opportunities for consideration of the best way forward in achieving further benefits of UNSW3+ for the University.

The Chair thanked Professor Uncles for his presentation.

D Reports
11. Deputy Vice-Chancellor, Research

RESOLVED
The Academic Board noted the December 2019 report of the Deputy Vice-Chancellor, Research (DVCR).

12. Deputy Vice-Chancellor, Academic (DVCA)

RESOLVED
The Academic Board noted the December 2019 report of the Deputy Vice-Chancellor, Academic (DVCA).

12.1 Update on Education Focused (EF) Community Successes
Associate Professor Lutze-Mann, the Director of Education Focused Career Development, presented on the growth, significance and success of the Education Focused (EF) community and careers at UNSW, highlighting the following:
- How EF careers enable educational excellence in Australia and globally
- EF recruitment and career pathways at UNSW
- The reasons for the support provided to EF academics
• The difference that EF academics were making to UNSW and how they were creating change through collaboration and teamwork
• The formation of EF Communities of Practice (CoPs), designed to align with Faculty and UNSW educational initiatives
• The community-driven portal for online education resources and the evaluation of teaching practice

Associate Professor Lutze-Mann thanked the EF Career Development Team as well as Associate Professor Ellis and Professor Simmons, among others, for their outstanding work on the EF careers at UNSW.

The Chair thanked Associate Professor Lutze-Mann for her presentation and congratulated her on the success of the EF careers. Due to time constraints, the Chair invited Board members to discuss the EF careers with Associate Professor Lutze-Mann over lunch.

12.2 Degrees Awarded with distinction – 1 June 2018 to 31 May 2019
The Academic Board noted the report on degrees awarded with distinction (1 June 2018 to 31 May 2019).

E Policies and Procedures
13. Academic Offerings Governance Policy and Procedures
Associate Professor Forsyth summarised his paper, noting that the Policy and Procedures had been well socialised and considered by the following committees several times and been made available for University-wide consultation in 2019:
• Academic Board Programs Committee
• Program Review Committee of the Academic Board
• University Academic Quality Committee
• University Higher Degree Research Committee
• Academic Board Advisory Committee

The Board noted that it was envisaged that the Academic Offerings Approval Procedure would be considered by the Academic Board for endorsement in March 2020.

Associate Professor Forsyth thanked everyone who had been involved in the development and finalisation of the Policy and Procedures, especially Ms Thomson, Ms Massy-Green and Ms Pavelkova. The Chair thanked Associate Professor Forsyth for his enormous effort in providing this Policy and related Procedures to the Academic Board for endorsement and subsequent approval by the Vice-Chancellor and the DVCA.

13.1 Academic Offerings Governance Policy
RESOLVED
The Academic Board endorsed the Academic Offerings Governance Policy for approval by the Vice-Chancellor.

13.2 Academic Offerings Nomenclature Procedure
RESOLVED
The Academic Board endorsed the Academic Offerings Nomenclature Procedure for approval by the Deputy Vice-Chancellor, Academic (DVCA).

13.3 Academic Offerings Review Procedure
RESOLVED
The Academic Board endorsed the Academic Offerings Review Procedure for approval by the Deputy Vice-Chancellor, Academic (DVCA).
13.4 Academic Offerings Governance Policy and Procedures Implementation Schedule
The Academic Board noted the implementation schedule for the Academic Offerings Governance Policy and Procedures.

F Programs

14. Academic Programs (New and Revised)
(Program proposals from ABPC of 1 November 2019)

RESOLVED
The Academic Board approved the following programs, as detailed in the AIMS proposals:

Built Environment – New (Postgraduate)
14.1 8315 Master of Built Environment

Science – New (Postgraduate)
14.2 8959 Master of Data Science and Decisions

Arts & Social Sciences – Revisions (Undergraduate) – to remove General Education from the internal double degrees
14.3 3582 Bachelor of International Studies/Media (Communication and Journalism)
14.4 3577 Bachelor of International Studies/Media (Public Relations and Advertising)
14.5 3477 Bachelor of International Studies/Media (Screen and Sound Production)
14.6 3455 Bachelor of Media (Communication and Journalism)/Arts
14.7 3487 Bachelor of Media (Public Relations and Advertising)/Arts
14.8 3479 Bachelor of Media (Screen and Sound Production)/Arts
14.9 3474 Bachelor of Music (Honours)/Arts
14.10 3594 Bachelor of Music (Honours)/Media (Communication and Journalism)
14.11 3579 Bachelor of Music (Honours)/Media (Public Relations and Advertising)
14.12 3468 Bachelor of Music (Honours)/Media (Screen and Sound Production)
14.13 3452 Bachelor of Music/Arts
14.14 3583 Bachelor of Music/Media (Communication and Journalism)
14.15 3578 Bachelor of Music/Media (Public Relations and Advertising)
14.16 3464 Bachelor of Music/Media (Screen and Sound Production)
14.17 4045 Bachelor of Social Work (Honours)/Arts
14.18 4034 Bachelor of Social Work (Honours)/Criminology & Criminal Justice
14.19 4044 Bachelor of Social Work (Honours)/Social Research and Policy

Business – Revisions (Undergraduate)
14.20 3543 Bachelor of Economics
14.21 3554 Bachelor of Commerce (Co-op)
14.22 3558 Bachelor of Commerce (International)
14.23 3586 Bachelor of Actuarial Studies
14.24 3587 Bachelor of Actuarial Studies (Co-op)

Business – Revisions (Postgraduate)
14.25 8404 Master of Commerce
14.26 8417 Master of Commerce (Extension)
14.27 8625 Master of Business Administration (Specialised) – MNGTRS

Built Environment – Revision (Postgraduate)
14.28 8127 Master of Property and Development

Engineering – Revisions (Postgraduate)
14.29 8335 Master of Mining Engineering
14.30 8338 Master of Engineering Science (Academic Rules only)
Medicine – Revisions (Postgraduate)
14.31 9372 Master of Health Data Science
14.32 5372 Graduate Diploma in Health Data Science
14.33 7372 Graduate Certificate in Health Data Science

Medicine – Revisions (Postgraduate) – Name Changes
14.34 Name change of International Public Health Programs to Global Health:
9048 Master of International Public Health (MIPH) and:
9051, 5567, 7367, 9043, 9044, 9042, 9052, 9053, 9054, 9058, 9364, 9367, 9045
14.35 Name change of Health Management Programs to Health Leadership and Management:
8901 Master of Health Management (MHM) and:
8902, 9041, 9044, 9047, 9053, 9056, 9057, 9058, 9365, 9368

15. Academic Programs – Disestablishments – Nil

16. Higher Doctorates – Confidential – Nil

17. Academic Partnerships – Nil

G Minutes
18. Academic Board and University Committees, DVCA Board of Studies and Faculty Boards

RESOLVED
The Academic Board noted the following minutes:

18.1 Academic Board Programs Committee (ABPC) – 1 November 2019 unsigned minutes
18.2 University Academic Quality Committee (UAQC) – 9 October 2019 signed minutes
18.3 University Academic Quality Committee (UAQC) – 6 November 2019 signed minutes
18.4 Program Review Committee (PRC) – 15 October 2019 signed minutes
18.5 Program Review Committee (PRC) – 5 November 2019 unsigned minutes
18.6 University Research Committee (URC) – 14 November 2019 unsigned minutes
18.7 Planning Day of University Research Committee (URC) & University Higher Degree
Research Committee (UHDRC) – 3 October 2019 unsigned minutes
18.8 University Higher Degree Research Committee (UHDRC) – 3 October 2019 signed minutes
18.9 University Higher Degree Research Committee (UHDRC) – 7 November 2019 unsigned minutes
18.10 Art & Design – 9 October 2019 signed minutes
18.11 Arts & Social Sciences – 9 September 2019 signed minutes
18.12 Built Environment – 30 September 2019 unsigned minutes
18.13 Built Environment – 4 November 2019 unsigned minutes
18.14 Engineering – 6 September 2019 signed minutes
18.15 Law – 4 September 2019 signed minutes
18.16 Medicine – 15 October 2019 signed minutes
18.17 Science – 25 September 2019 unsigned minutes
18.18 UNSW Canberra – 25 February 2019 signed minutes
18.19 UNSW Canberra – 3 June 2019 unsigned minutes
Any Other Business

The Chair thanked everyone for their contributions in 2019, and invited them to enjoy the end-of-year Academic Board lunch.

The Chair declared the meeting closed at 12.10pm.

Next AB meeting: Tuesday 18 February 2020, 10am to 12pm, Council Chamber, Chancellery

[Signature]

Professor David Cohen
Academic Board President and Chair
18 February 2020