ACADEMIC BOARD (AB)
Minutes of Meeting

Date: Tuesday 4 July 2017
Time: 10.00am – 12.00 noon
Venue: Council Chamber

PRESENT:
Associate Professor D Cohen (Presiding Member)
Scientia Professors J Roberts and V Sahajwalla
Associate Professors R Bolt, M Green, M Handler, J Morris and N Tedla
Drs G Edwards, K Moline, D Moreau, D Prior and K Simon
Messrs G Forsyth, Z Karpinellison (Student) and C Poulton (Student)
Ms M Yu and Ms S Zhou (Student)

IN ATTENDANCE:
Professor G Valen attending for Professor R Phillips
Associate Professor D Blaazer attending for Professor S Dodds
Ms S Dunbar for Item 12
Mr J Reed for Item 18.1
Ms D Samuels for Item 18.4
Associate Professor B Golder for Item 19
Mr M Borchert for Item 20

SECRETARY: Ms K Taunton

For convenience items were discussed out of agenda order

A Procedural

1. Apologies and leave of absence
   Apologies were received from Scientia Professor G Williams AO, Professors R Buckland, L Chappell, A Cossins, P Gunning, I Jacobs, K Jacobs, L Jorm, H Lochhead, M Loosemore, R Phillips, R Harindranath, C Styles, C Tonkinwise, X Ruan, Associate Professors K Lai and J Nolan, Drs L Crommelin, A Kayis-Kumar, P Martens, C Benson, S Graham and D Schlagwein, and Messrs B Jones (Student) and D Lloyd (Student).

   The President welcomed Professor Megan Davis, UNSW's first Pro-Vice-Chancellor Indigenous, to her first meeting of Academic Board.

2. Minutes of previous meeting held on 2 May 2017
   The minutes of the meeting held on 2 May 2017 were confirmed as an accurate record and the Presiding Member was authorised to sign.

3. Matters arising and business carried forward
   There were no matters arising from the previous meeting.

3.1 Updated Membership of the Academic Board and University Committees
   The Board noted the membership of the Academic Board and University Committees.

   The President welcomed the new Ex-Officio Student members to the Board and noted the appointment of Professor Edward Scheer who is replacing Professor Sarah Kenderdine.
The Board approved a leave of absence to Professor Kerry Jacobs, Dr Craig Benson and Dr Katrina Simon and noted the temporary appointments of Professor Deborah Blackman and Dr Christian Tietz.

4. **Starring of items and adoption of unstarred item**
No further items were starred. A motion for the adoption of the unstarred items was received and carried.

5. **Confirmation of confidential items**
The Presiding Member confirmed that item 17.1 is confidential.

### President's Business

6. **President’s Report**
Associate Professor Cohen tabled his report to the Board (Appendix A). He noted:
- The External Review of Council report was presented at the 29 May 2017 meeting of UNSW Council and recommended enhanced reporting from the Academic Board to Council.
- The recent visit to King's College to understand the academic quality assurance and governance systems in place and the Teaching Excellence Framework (TEF).
- The recent meeting of the Chairs of Academic Boards and Senates (CABS). He noted the discussion of the UAC issue with the new stage 6 maths and English courses that do not count towards HSC students ATAR.
- The External Review of Academic Governance Processes report is being finalised and will come to the August meeting of the Academic Board.

* 7. **Vice-Chancellor's Report**
Professor Field reported in the absence of the Vice-Chancellor. He noted the following items:
- The recent meeting of the Australasian and Pacific Rim Universities (APRU) group was hosted by UNSW. It was attended by the Presidents of 30 universities from 8 countries and 4 continents. Professor Field further noted that forums were held on the Kensington and CBD campuses and covered topics such as climate change, higher education standards, the importance of China and current trends in higher education.
- The newly created senior position of Deputy Vice-Chancellor Equity and Diversity is currently being advertised and this will bring all the equity, diversity and inclusion activities together in one division.
- The flag raising ceremony for the start of NAIDOC week was well attended and included a moving address by Indigenous student, Jessica Russ-Smith, and included attendance by this year's Winter School participants. Professor Field asked Associate Professor Reuben Bolt to provide a brief overview of the Winter School for Academic Board members.
- The 457 visa issue was discussed noting that the Government had made an announcement indicating that it had taken on board approaches made by the university sector. Professor Field noted that the positions of university lecturer, research associate and fellows, and senior academic positions are all now included in the longer term (4 year) visa and would have opportunity to move to permanent residency. He noted that some specialised university professional roles were still subject to the reduced term visa which may be problematic for specialised hires in IT, marketing and research and development project support.

### Discussion Topic

* 8. **ProSim revisited**
Associate Professor Cohen provided a presentation on the ProSim rules noting the original purpose in determining what defines a degree. He proposed the following questions to the Board:
• Should the rule around majors continue?
• Should we prescribe what constitutes a ‘major’ change to a program? Academic Board approves changes to programs however many programs have had undergone multiple minor changes, without Board approval and now are substantial changed from what was originally approved.
• Should we allow faculties to change the rules around free electives for dual degrees?

The Board members discussed the issue at length and agreed that it was important to know what we are doing and why. Simplifying these rules for ease of use by students and for the automation and online systems appears to be a recognised need.

The Board requested that UAPC review the ProSim rules in the context of UNSW3+ [Matter Arising].

D Reports and Committees

9. Education

9.1 Deputy Vice-Chancellor Education Report
Professor Crisp provided a brief report in the absence of Professor Crossley.

Professor Crisp commended the presentation given by Richard Buckland on 29 June entitled “A Conversation” celebrating teaching and teachers.

9.1.1 Program rules for PLuS programs
Professor Crisp spoke to his paper on the program rules for PLuS Alliance and other third party programs. He noted that the designated courses for use in the virtual course exchange have been mapped against the learning outcomes for the Program. He also noted that these third party delivered programs have now also been put on AIMS.

The Board discussed whether there should there be a maximum of these courses that can count towards a UNSW award.

Professor Crisp noted that there was a working group of UAPC / UAQC that was current looking at these issues.

9.1.2 Good Universities Guide
Professor Crisp noted the paper and drew Academic Board members to this Guide which uses QILT and other data to assess the educational experience and uses a 5 star rating system for universities.

9.2 The Board noted the minutes of the University Academic Programs Committee (UAPC) meetings held on
9.2.1 7 April 2017
9.2.2 5 May 2017

9.3 The Board noted the minutes of the University Academic Quality Committee (UAQC) meeting held on:
9.3.1 12 April 2017

10. Research and Research Training

10.1 Deputy Vice-Chancellor Research Report
Professor Fisk gave an update and discussed the following items:
• 13 Future Fellowships were awarded to UNSW which is our second highest achievement in these awards.
• The ARC Grants linkage program success rate has gone up with 9 out of 22 applications by UNSW successful. It was noted that the average linkage
award to UNSW however was $90K less than the national average and indicated a need for higher grant requests. It was also noted that a support scheme was now in place to assist researchers to put together applications and meet deadlines set by the University.

- BORIS this web-based research performance metrics system that encapsulates data from internal and external sources on research activity and bibliometric performance undertaken by UNSW researchers. BORIS is currently available to academic management staff and their delegates and will be launched on 28 July 2017.

10.2 University Research Committee (URC) meeting on 28 March 2017
The Board noted the minutes of the University Research Committee (URC) meeting held on 28 March.

10.3 University HDR Committee (UHDRC) meeting on 13 April 2017
Professor Poole-Warren gave an update to the Board and noted that at the 13 April meeting the Committee discussed the principles of ithenticate. She noted that this was among the learning support tools that we make available to the research students and that publication of information about the ithenticate tool will be soon available online. It was also noted that Turnitin is not to be used for research student purposes.

11. Operations
11.1 2025 Strategy and Chief-of-Staff update
There was no update in the absence of Mr Noble.

12. Update on HESF and TEQSA Re-registration
Professor Crisp provided an update on the issue of HESF and TEQSA re-registration and noted that this is a two part process. The responses to the core standards are to be submitted to the TEQSA Board and currently 35 of the initial 40 have been signed off on. There are 200 HESF standards in total that the TEQSA Board is working through however the process of finding evidence and records to support the way UNSW meets the standards is proving challenging. Professor Crisp requested co-operation by members and to respond to requests for evidence.

E Faculties and Board of Studies
13. The minutes from the following Faculty Boards & DVC (E) Board of Studies meetings were noted by the Academic Board.
13.1 Science Faculty Board meetings:
   13.1.1 23 March 2017
   13.1.2 18 May 2017
13.2 UNSW Art & Design Faculty Board meetings:
   13.2.1 15 March 2017
   Professor Fisk drew members attention to this item and requested correction of a minor error in the Art & Design Faculty Board minutes of 15 March 2017.
   13.2.2 26 April 2017
13.3 Arts & Social Sciences Faculty Board meeting on 3 April 2017
13.4 Built Environment Faculty Board meetings:
   13.4.1 10 April 2017
   13.4.2 8 May 2017
13.5 UNSW Business School meetings:
   13.5.1 16 March 2017
   13.5.2 11 May 2017
13.6 Engineering Faculty Board meeting on 3 March 2017
13.7 Law Faculty Board meetings:
   13.7.1 22 February 2017
14. Academic Programs (New and Revised)

RESOLVED
The Academic Board approved the following program proposals, effective from the dates shown in the proposals, the links to which are set out in the agenda:

14.1 Arts & Social Sciences
New
a) 8237 Master of Journalism and Communication
b) 8282 Master of Public Relations and Advertising
Revised
c) 8202 Master of Interpreting
d) 8203 Master of Translation
e) 8204 Master of Translation & Interpreting
f) 8224 Master of Combined Arts/Social Sciences

14.2 Built Environment
Revised
a) 8131 Master of Urban Development and Design
b) 8141 Master of Urban Development and Design (Extension)

14.3 Law
Revised
a) 5760 Graduate Diploma in International Law & International Relations
b) 5740 Graduate Diploma in Law
c) 5285 Graduate Diploma in Criminal Justice & Criminology
d) 5281 Graduate Diploma in International Law and Security
e) 5235 Graduate Diploma in Dispute Resolution
f) 5231 Graduate Diploma in Business Law
g) 5214 Graduate Diploma in Law, Media and Journalism
h) 5212 Graduate Diploma in Environmental Law and Policy
i) 5211 Graduate Diploma in Human Rights Law and Policy

14.4 Medicine
New
a) 9041 Master of Health Management/ Master of Infectious Diseases Intelligence
b) 9042 Master of International Public Health/ Master of Infectious Diseases Intelligence
c) 9059 Master of Public Health/Master of Infectious Diseases Intelligence
d) 9372 Master of Health Data Science
e) 7372 Graduate Certificate in Health Data Science
f) 5372 Graduate Diploma in Health Data Science
g) Professor Velan spoke to the following program noting that this is a co-designed and mapped program with ASU and UNSW. It was noted that this program is fully online, meets the 2 plus 1 rule and, has undergone rigorous review from APORG.

RESOLVED
The Academic Board approved the following program proposal, effective from the dates shown in the proposal, the links to which are set out in the agenda:

3880 Bachelor of International Public Health
Revised
h) 8362 Master of Infectious Diseases Intelligence
i) 9040 Master of Public Health (International)
14.5 Science
Revised
a) 3981 Bachelor of Aviation (Management)
b) 5545 Graduate Diploma in Advanced Flying

14.6 UNSW Art & Design
Revised
a) 9313 Master of Design

14.7 UNSW Canberra
New
a) 4517 Bachelor of Computing and Cyber Security (Honours)
b) 8633 Master of Public Leadership and Policy
Revised
c) 4471 Bachelor of Electrical Engineering (Honours)
d) 4475 Bachelor of Electrical Engineering (Honours) (CDF)

14.8 DVCE Board of Studies
Dr Forage spoke to these UNSW Global items that had come through the Board of Studies. He explained that this is a bridge between Year 12 and Year 1 at UNSW and that the Faculty controls the exit point. It was noted that these Diplomas have complied with all UNSW award rules and with TEQSA requirements.
RESOLVED
The Academic Board approved the following program proposals, effective from the dates shown in the proposals, the links to which are set out in the agenda:

   a) 7001 Diploma in Science
   b) 7002 Diploma in Engineering

15. Academic Programs (Disestablishments and Terminations)
RESOLVED
The Academic Board approved/noted the program disestablishments, as detailed in the attached papers.
15.1 Engineering
   a) 7015 Diploma in Science, Engineering & Technology
   b) 3050 Chemical Engineering
   c) 3070 Food Science and Technology
   d) 3644 Photonic Engineering
   e) 3634 Photonic Engineering/Science
   f) 7310 Graduate Certificate in Food Science and Technology

15.2 UNSW Canberra
   a) 4421 Bachelor of Civil Engineering
   b) 4422 Bachelor of Electrical Engineering
   c) 4423 Bachelor of Mechanical Engineering
   d) 4424 Bachelor of Aeronautical Engineering
   e) 4464 Bachelor of Electrical Engineering (CDF)
   f) 4465 Bachelor of Aeronautical Engineering (CDF)
   g) 4466 Bachelor of Civil Engineering (CDF)
   h) 4467 Bachelor of Mechanical Engineering (CDF)

16. Higher Degree Research Programs
RESOLVED
The Academic Board approved the following program proposal, effective from the date shown in the proposal, the link to which is set out in the agenda:
16.1 Built Environment
   New
   a) 1122 Doctor of Philosophy

17. Higher Doctorates
    RESOLVED
    The Academic Board approved the recommendation that Professor Bruce Brew be
    awarded the degree of Doctor of Science.

18. Policies and Procedures
18.1 Academic Progression and Enrolment
    Professor Crisp spoke briefly to this item. The Board discussed the use of the term "core"
    in reference to the course rule at 1.3 in the Procedure however after robust discussion it
    was agreed to maintain the current wording and it was:

    RESOLVED
    The Academic Board approved the Academic Progression and Enrolment Policy, the
    Academic Progression Procedure, and the Enrolment and Withdrawal Procedure in
    accordance with the Register of Delegations.

18.2 Conditions for Award (Higher Doctorates, PhD and MPhil)
    Professor Poole-Warren spoke briefly to this item.
    RESOLVED
    The Academic Board approved the Conditions for the Award of Higher Doctorates
    Policy; and Conditions for the Award of Doctor of Philosophy Policy; and Conditions for
    the Award of Master of Philosophy Policy in accordance with the Register of Delegations.

18.3 Higher Degree Research Scholarships Policy and Procedure
    RESOLVED
    The Academic Board endorsed the Higher Degree Research Scholarships Policy
    and Procedure noting prior approval in accordance with the Register of Delegations, to
    meet with legislative compliance by 30 June 2017.

18.4 Draft Equity, Diversity and Inclusion Policy
    Associate Professor Cohen asked the Board members to review the draft Equity,
    Diversity and Inclusion Policy which was currently open for consultation in the UNSW
    websites.

19. English Language Proficiency: Proposal to raise IELTS - Faculty of Law
    RESOLVED
    The Academic Board approved the recommendation to raise the Law IELTS score to
    7.0 (and related test scores accordingly) for all programs, effective from 1 January 2018.

20. Mandating the ELISE online program for postgraduate coursework students
    RESOLVED
    The Academic Board approved the ELISE online learning program be mandated for
    postgraduate coursework students from semester 2 2017, noting that postgraduate
    coursework students would be subject to academic penalty for non-completion/failure to
    pass the ELISE quiz by the required time each semester.

21. Scientia Education Experience Framework
    RESOLVED
    The Academic Board endorsed the proposed introduction of the framework for
    the Scientia Education Experience.
G  Question Time
22. There were no questions.

H  Any Other Business
23. 2017 Election dates – student membership
The Academic Board noted the proposed 2017 dates for the election of student members of the Academic Board, for a two-year term from 1 January 2018 to 31 December 2019.

24. Questions with Notice
There were no questions with notice.

The Presiding Member declared the meeting closed at 12 noon.

Next Academic Board meeting: Tuesday 1 August 2017, 10am -12 noon.

Presiding Member
Associate Professor David Cohen
President of the Academic Board
Date: 1 August 2017