ACADEMIC BOARD (AB)
Minutes of Meeting

Date: Tuesday 3 October 2017
Time: 10am – 12 noon
Venue: Council Chamber

PRESENT: Associate Professor D Cohen (Presiding Member)
Scientia Professors J Roberts and V Sahajwalla
Professors H Abbass, D Blackman, A Cossins, M Crossley, M Davis, A Deletic,
S Dodds, D Fabian, L Field, N Fisk, R Harindranath, E Johnston, H Lochhead,
M Loosemore, M-L McLaws, P Munroe, L Poole-Warren, X Ruan, A Sowmya,
C Styles, M Uncles and ST Waller
Associate Professors R Bolt, M Green, M Handler, K Lai, J Nolan and N Tedla
Drs L Crommelin, G Edwards, S Graham, P Martens, K Moline, D Moreau and
D Schlagwein
Messrs S Aggarwal (Student), G Forsyth, B Jones (Student) and C Poulton
(Student)
Ms J Aslanidis (Student), Ms B Oo and Ms M Yu (Student)

IN ATTENDANCE: Professors E Baldry, B Boyle, B Fox (item 8), I Gibson, M Sierra (for Professor
R Harley) and G Veian (for Professor A Kelleher)
Associate Professor M King (item 8)
Dr D Perche
Messrs M Borchert, J Fitzgibbon and A Sagotra (Student)
Ms S Kinch and Ms R Weiss

SECRETARY: Ms F Velosa (Senior Governance Officer, Governance)

For convenience items were discussed out of agenda order.

A Procedural Matters
★ 1. Apologies and leave of absence
Apologies were received from Scientia Professor G Williams, Professors R Buckland,
L Chappell, G Crisp, M Frater, R Harley, M Hoffman, I Jacobs, L Jorm, A Kelleher, E Scheer,
A Steel and C Tonkinwise, Drs C Benson, A Kayis-Kumar, K Simon and C Tietz, Messrs
E Bartolo (Student), Z Karpinellison (Student) and D Lloyd (Student), and Ms R Abeyratne
(Student), Ms A Stein-Magee (Student) and Ms S Zhou (Student).

★ 2. Minutes of previous meeting held on 1 August 2017
The minutes of the meeting held on 1 August 2017 were confirmed as an accurate record
and the Presiding Member was authorised to sign them.

★ 3. Matters arising and business carried forward
There were no matters arising from the previous meeting and there was no business carried
forward.

★ 4. Starring of items and adoption of unstarred items
Items 14.1 and 17.3 were starred in addition to the items already starred. A motion for the
adoption of the unstarred items was received and carried.

★ 5. Confirmation of confidential items
The President confirmed that the following items should be treated as confidential: 6.1 and
13.1.
President's Business

6. President's Report

A/Professor Cohen tabled his report (Appendix A), which included updates on the following:

- Meeting of Chairs of Academic Boards and Senates (CABS) on 1 September 2017
- Micro-credentialling
- General Education
- Anonymous marking
- Student matters

The President congratulated the staff recently promoted to Associate Professor (see agenda item 20) and the students recently elected to the Academic Board and Faculty Boards (see agenda item 6.2).

6.1 Response to External Review of Academic Governance Processes – Report – Confidential

The President summarised the main actions proposed in the Response as follows:

- Upgrade the Academic Program Review group to a formal committee of the Board.
- Introduce more direct reporting of the University Academic Programs Committee (UAPC) to the Board.
- Revise the terms of reference of the various committees.
- Continue to focus the work of the Board on the consideration of key academic initiatives and governance matters.

In response to the University's comments on the key risk identified by the Review (page 16 of the Academic Board meeting pack), the Board suggested that reference to the relevant recommendations (1 and 3) be included [Matter Arising].

The President discussed the University's response and proposed action/s to each of the 14 recommendations for feedback from the Board. The Board suggested that 6.1 reflect the decision by the Academic Board Advisory Committee (ABAC) to incorporate benchmarking into the overarching education policies rather than create a separate policy as follows [Matter Arising]:

"6.1 Academic benchmarking will be incorporated into the key policies and procedures related to the design and review of academic programs, and assessment of academic quality in both teaching and research."

RESOLVED

To recommend that UNSW Council approve the Response to the 2017 Review of Academic Governance at the University of New South Wales, as detailed in the document presented.

The Board noted that, if approved by Council, the Response would be included in the UNSW submission to TEQSA scheduled for 1 November 2017.

6.2 2017 Student Election Results

6.2.1 Academic Board Results (2018 and 2019 membership)

The Board noted that the following students had been elected to the Academic Board for a two-year term from 1 January 2018 to 31 December 2019:

- Undergraduate: Mr Ashley Cain-Grey
- Postgraduate: Ms Sarika Azad
- Higher Degree Research: Mr Arun Sagotra
6.2.2 Faculty Board Results (2018 membership)
The Board noted the names of the students who had been elected to Faculty Boards for a one-year term from 1 January 2018 to 31 December 2018, as detailed in the document presented.

7. Vice-Chancellor's Report
Acting Vice-Chancellor Professor Field congratulated the academics who had recently been promoted to Associate Professor (see agenda item 20) and reported on the following:
- The Faculty of the Built Environment held an excellent Faculty showcase in the last week of September 2017. He thanked everyone for their efforts and wished the other Faculties every success in their upcoming showcases, scheduled to take place until early in 2018.
- There is still University funding uncertainty and concerns in the university sector while the Australian Government considers the current Higher Education Reform Package.
- With regard to the postal vote on marriage equality, all staff and students are reminded that although UNSW as an organisation does not take a stance on any political issue, it is important for UNSW to be a forum for professional debate to be conducted in a way that allows everyone to express their views on marriage equality in a way that respects the rights and opinions of others.

8. The Benefits and Risks of UNSW's Digital Uplift
Professor Fox and A/Professor King presented on the benefits and risks of UNSW's Digital Uplift (Appendix B, including reports and related projects) under the following headings:
- Issues for consideration
- Inspired learning initiative – strategic funds over five years
- Multidisciplinary course design teams
- Digital uplift targets: 330 blended and 330 fully online courses over the next five years
- Curriculum design and delivery (for three case studies)
- Scientia Educational Experience (SEE)

The Board discussed and/or noted the following:
- There will be a shift in the way in which the Faculties engage with Central in course development as well as integrating advanced technologies; there are numerous benefits to standardising course design and delivery.
- Project management and governance risks will have to be resolved and communicated effectively to staff and students.
- It is important to communicate and engage with a range of students as partners in technology, resources and assessment, taking into account students' different levels of attainment and differentiated learning.

The Board noted that further discussions of this topic would take place at various committees across the University.

9. University Medal Policy and University Medal Procedure
The Academic Board discussed the policy and procedure briefly, and endorsed the updates as detailed in the documents presented.

RESOLVED
To recommend the University Medal Policy and University Medal Procedure for approval in accordance with the Register of Delegations to take effect immediately.
9.2a) Progress Review and Confirmation of Research Candidatures Procedure

RESOLVED
To endorse and recommend the Progress Review and Confirmation of Research Candidatures Procedure for approval in accordance with the Register of Delegations.

9.2b) Show Cause for Research Candidates Guideline

RESOLVED
To endorse and recommend the Show Cause for Research Candidates Guideline for approval in accordance with the Register of Delegations.

9.3 Higher Degree Research Admissions and Pathways Guideline

RESOLVED
To endorse and recommend the Higher Degree Research Admissions and Pathways Guideline for approval in accordance with the Register of Delegations.

9.4a) Role and Responsibilities of Postgraduate Research Coordinators Guideline

RESOLVED
To endorse and recommend the Role and Responsibilities of Postgraduate Research Coordinators Guideline for approval in accordance with the Register of Delegations.

9.4b) Facilities and Resources to Support Higher Degree Research Candidates Guideline

RESOLVED
To endorse and recommend the Facilities and Resources to Support Higher Degree Research Candidates Guideline for approval in accordance with the Register of Delegations.

E Programs

10. Academic Programs – New and Revised

RESOLVED
To approve the following program proposals, as set out in the AIMS proposals:

10.1 Built Environment – New
   a) 8139 Master of Sustainable Built Environment (Singapore)

10.2 Engineering – Revision
   a) 5543 Graduate Diploma in Information Technology

10.3 Medicine – Revision
   a) 3880 Bachelor of International Public Health

10.4 Science – Revision
   a) 8271 Master of Marine Science and Management

10.5 UNSW Canberra – New
   a) 8634 Master of Decision Analytics
   b) 7634 Graduate Certificate in Operations Analysis

11. Academic Programs – Disestablished/Terminated
    Nil
12. Higher Degree Research Programs

RESOLVED
To approve the following program proposals, as set out in the AIMS proposals:

★ 12.1 Board of Studies – New
   a) 1110 Doctor of Philosophy, Indigenous Studies
      Dr Perche discussed the new program as an important step and an excellent
      opportunity for Nura Gili to attract greater numbers of Indigenous students to UNSW.
      She thanked everyone involved for their support of, and participation in, the program.

12.2 UNSW Canberra – New
   a) 1739 Doctor of Public Management

13. Higher Doctorate – Confidential

13.1 Doctor of Science (1)
RESOLVED
To approve the recommendation that Professor Marc Wilkins be awarded the degree of
Doctor of Science as detailed in the document presented.

F  Faculties and Board of Studies

14. Minutes from Faculty Boards and DVCA Board of Studies Meetings, if available
The Academic Board noted the minutes of the following Faculty Board meetings:

★ 14.1 Arts & Social Sciences meeting held on 5 June 2017

Professor Fisk referred the Board to the last dot point under item 11 on page 105 of
the Academic Board meeting pack to remind staff that BORIS is UNSW's research
performance metrics system that encapsulates data from external and enterprise data
sources to display data on research activity and bibliometric performance undertaken
by current UNSW researchers.

Although it is acknowledged that BORIS has limitations and does not provide all the
answers at this stage, its use is strongly encouraged as it displays publicly available
information from multiple data sources in one system and provides academics with a
view of research performance at faculty, school and individual levels to facilitate
interdisciplinary and other collaboration.

14.2 Built Environment meetings held on:
   14.2.1 19 June 2017
   14.2.2 7 August 2017

14.3 Engineering meeting held on 7 July 2017

14.4 Law meetings held on:
   14.4.1 14 June 2017
   14.4.2 9 August 2017

14.5 Science meeting held on 22 June 2017

14.6 UNSW Art & Design meeting held on 19 July 2017

14.7 UNSW Business School meeting held on 15 June 2017

14.8 UNSW Canberra meeting held on 26 June 2017

15. Proposed Amendments to DVCA Board of Studies Terms of Reference
RESOLVED
To recommend that UNSW Council approve the amendments to the UNSW Rules
(Schedule 8 – Terms of Reference – Deputy Vice-Chancellor (Academic) Board of Studies)
as set out in the document presented.
G Reports and Committees

16. Education

16.1 Deputy Vice-Chancellor Academic – Report
Professor Crossley reported on the following most important items from recent UAPC and UAQC meetings:

- There is a requirement for all new academic staff with teaching responsibilities to complete Foundations in University Learning and Teaching (FULT) or have exemption approved.
- The myExperience and QILT surveys are being taken seriously, implemented more systematically across UNSW and reported on at relevant Committees.

Professor Crossley thanked everyone for their participation in presenting evidence that the University complies with the new Higher Education Standards Framework (HESF) and its reregistration with TEQSA.

16.2 Update on HESF Compliance and TEQSA Reregistration
The President sought feedback from the Deans on a possible University-wide approach to reviewing Faculties and Schools. The Deans present indicated that current robust alternative processes and comprehensive Management Board reviews already incorporate Faculty and School reviews. Some Faculties also have external (local and international) professional accreditation processes, program reviews and peer reviews.

The President commended the TEQSA team on their work on collating evidence for submission to TEQSA for UNSW's reregistration.

16.3 University Academic Programs Committee (UAPC) meetings held on:
16.3.1 Signed minutes from 7 July 2017
16.3.2 Verbal report from 8 September 2017

16.4 University Academic Quality Committee (UAQC) meetings held on:
16.4.1 Signed minutes from 12 July 2017
16.4.2 Signed minutes from joint UAPC & UAQC meeting on 16 August 2017
16.4.3 Verbal report from 13 September 2017

17. Research and Research Training

17.1 Deputy Vice-Chancellor Research – Report
Professor Fisk reported on the following:

- The Research Planning Day (formerly the Research Retreat) will be held on Friday 6 October 2017 at UNSW Business School with Professor Sue Thomas, the CEO of the Australian Research Council, as guest speaker – Topic: Current Research Landscape and Research Engagement
- The topics of the Planning Day include:
  - Structured PhD
  - Quality Supervision
  - Quality vs Quantity

The Board noted that the results of recent University Rankings would be provided at the November 2017 Academic Board meeting [Matter Arising].

17.2 University Research Committee (URC) meetings
The Board noted the minutes of the University Research Committee (URC) meeting held on:
17.2.1 Signed minutes from 13 July 2017
17.3 University Higher Degree Research Committee (UHDRC) meetings and Pro-Vice-Chancellor Research Training – Report
Professor Poole-Warren reported that the UHDRC meeting scheduled to take place on 6 October 2017 would mainly consider the review of the Master of Philosophy program, chaired by Professor Sarah Williams.

The Board noted the following:
17.3.1 Signed minutes from 22 June 2017
17.3.2 Verbal report from 10 August 2017

18. Operations
18.1 No matters

H Question Time
19. Questions without notice
Nil

I Any Other Business
20. 2017 Promotion to Associate Professor
The Board noted the names of members of staff promoted to Associate Professor, effective from 1 January 2018, as detailed in the document presented.

21. 2018 Academic Board Meeting Dates
The Board noted the proposed 2018 Academic Board meeting dates, scheduled to take place outside school and University holidays.

22. Governance Approval Timelines for 2019 Program Offerings
The Board noted the governance approval timelines for program offerings from 2019, as detailed in the document presented for dissemination at Faculty level.

23. Business without notice
The President reminded the Board members to:
• sign the attendance sheet at the back of the room,
• RSVP to Governance on the Research Planning Day to be held on Friday 6 October 2017, and
• diarise the Academic Board meeting dates for 2018.

The Presiding Member declared the meeting closed at 11.45am.

Next Academic Board meeting: Tuesday 7 November 2017, from 10am to 12 noon.

[Signature]
Presiding Member
Associate Professor David Cohen
President of the Academic Board
7 November 2017