ACADEMIC BOARD (AB)
Minutes of Meeting

Date: Tuesday 1 August 2017
Time: 10.00am – 12.00 noon
Venue: Council Chamber

PRESENT:
Associate Professor D Cohen (Presiding Member)
Scientia Professors J Roberts and V Sahajwalla
Professors D Blackman, R Buckland, G Crisp, M Crossley, M Davis, A Deletic, S Dodds, D Fabian, N Fisk, R Harley, I Jacobs, E Johnston, L Jorm, M Loosemore, P Munroe, M-L McLaws, E Scheer, L Poole-Warren, X Ruan, A Sowmya, C Styles, M Uncles and S T Waller
Associate Professors, M Green, K Lai and N Tedla
Drs L Crommelin, G Edwards, S Graham, A Kayis-Kumar, K Moline, P Martens, D Moreau and D Schlagwein
Messrs G Forsyth, B Jones (Student), D Lloyd (Student) and Z Karpinellison
( Student)
Ms B Oo, Ms S Zhou (Student) and Ms M Yu (Student)

IN ATTENDANCE:
Professors E Baldry, B Boyle and G Valen (attending for Professor A Kelleher)
Drs A Jardine (item 8) and C Tietz (attending for Dr K Simon)
Messrs M Borchert, J Fitzgibbon, S Griffin (item 19.2), N Morris, P Noble, L Pearcey (attending for Ms Fiona Docherty)
Ms S Mohamed

SECRETARY:
Ms K Taunton

For convenience items were discussed out of agenda order

A Procedural

* 1. Apologies and leave of absence
Apologies were received from Scientia Professor G Williams AO, Professors H Abbass, L Chappell, A Cossins, L Field, M Frater, R Harindranath, M Hoffman, A Kelleher, H Lochhead, A Steel and C Tonkinwise, Associate Professors R Bolt, M Handler and J Nolan, Drs C Benson and K Simon, Messrs S Aggarwal (Student), E Bartolo (Student), C Poulton (Student), Ms J Aslandis (Student) and Ms A Stein-Magee and Ms R Abeyratne (Student).

* 2. Minutes of previous meeting held on 4 July 2017
The minutes of the meeting held on 4 July 2017 were confirmed as an accurate record and the Presiding Member was authorised to sign.

* 3. Matters arising and business carried forward
There were no matters arising from the previous meeting.

* 4. Starring of items and adoption of unstarred item
Item 15 was starred in addition to the items already starred. A motion for the adoption of the unstarred items was received and carried.

* 5. Confirmation of confidential items
The Presiding Member confirmed that there were no confidential items.
6. President's Report

Associate Professor Cohen tabled his report to the Board (Appendix A).

6.1 External review of Academic Governance Processes Report

The President opened the discussion on the report noting that a key risk identified in the report was the separation of the academic governance structures of the University from the UNSW Strategy 2025. The Board discussed this issue and the recommendations in the report for extending the ToR for the University Committees including ABAC and improved communications and reporting with Council.

Professor Cohen advised that Academic Board will develop a response to the report in consultation with the members of the Academic Board and University Committees and other stakeholders and the response will be presented at the October meetings of Academic Board and Council and form part of the University's re-registration submission to TEQSA.

7. Vice-Chancellor's Report

Professor Jacobs reported the following:

- The recent visit to London included the PLuS Alliance alumni event at Kings College and the appointment of the inaugural managing director, Mr Paul Ramadge.
- NUW Alliance announcement was welcomed by the media. Consultation is under way with the State Government, business and community organisations on how the Alliance can add value and develop smart solutions to the State's biggest challenges.
- The appointment of the first female DVC for UNSW, Professor Eileen Baldry, to the new position of DVC Inclusion and Diversity.
- The release of the report from the Australian Human Rights Commission (AHRC) on the issue of sexual assault and harassment at Australian Universities. This report is welcomed although its findings are shocking. UNSW's message is that the sexual assault and harassment are completely unacceptable and will not be tolerated. The University will implement a number of initiatives and build on the steps already in place to address the issues raised in the report and to ensure this message is clear.
- Workplace changes currently underway are proving challenging for the University staff.
- The Randwick Health and Education Precinct between UNSW and the Prince of Wales Hospital supported and developed in agreement with the NSW Government will create a uniquely integrated hospital-university campus that will provide links with Science, Medicine, Law and Business Faculties.

Professor Eileen Baldry was invited to provide the Board members with an overview of the AHRC report on sexual assault at university campuses containing aggregated data from the survey of 30,000 students across Australia. She noted that an institutional report had been provided for all universities and UNSW is indicated as 'about average' in a number of findings.

Professor Baldry reported on the establishment of a new one-stop portal. She noted that it provides easy reporting of incidents and next steps, as well as information and advice to students on available support and where to get help. She also advised that extensive training was being provided to UNSW First Responders who will provide an appropriate initial response to students concerns and guide them to the right services.

8. Discussion Topic

Contextualised Entry – Gateway program

Dr Ann Jardine presented on the contextualised entry program for UNSW [Appendix B] and noted some of the strategies for the development and implementation of this
program, including:
• A new website for future students
• A communication strategy for schools
• Career advisor networks
• Student ambassadors

The Academic Board members discussed the program, including
• Modelling our system on the Texas model of recruiting the top students from each selected school.
• Strategies including residential college /accommodation scholarships for rural students.
• Transition to University Preparation programs to assist with retention of all students.

D  Policies and Procedures
  *  9.  Nil

E  Programs
  10.  RESOLVED
      The Academic Board approved the following program proposals, effective from the dates shown in the proposals, the links to which were set out in the agenda:

10.1  Arts & Social Sciences
      Revised
      a) 4056 Bachelor of Education (Secondary)
      b) 8926 Master of Teaching (Secondary)

10.2  Built Environment
      New
      a) 3387 Bachelor of Industrial Design
      b) 4525 Bachelor of Industrial Design (Honours)
      c) 7359 Graduate Certificate in Advanced City Policy and Practice
      Revised
      d) 3256 Bachelor of Interior Architecture (Honours)
      e) 3381 Bachelor of Landscape Architecture (Honours)

10.3  Science
      Revised
      a) 3962 Bachelor of Advanced Science (Honours)
      b) 3965 Bachelor of Environmental Management

10.4  UNSW Business School
      New
      a) 8635 Master of Pre-Doctoral Business Studies
      Revised
      b) 8625 Master of Business Administration (Specialised)

11.  Academic Programs (Disestablished /Terminated)
     RESOLVED
     The Academic Board approved the program disestablishment, as detailed in the attached papers.
     11.1  UNSW Business School
     a) 8426 Master of Accounting and Business Information Technology
12. Higher Degree Research Programs
Nil

13. Higher Doctorates
Nil

14. Annual Report Degrees awarded with Distinction
The Academic Board noted the report.

15. Foundations in University Learning and Teaching (FULT)
Professor Crisp discussed this item. Board members discussed that the document applied only to academic staff with significant teaching responsibilities and recommended a change to the wording of the document to include “with teaching responsibilities” for references to research staff.

RESOLVED
The Academic Board endorsed the proposal subject to the wording revision discussed.

16. Faculties and Board of Studies
The minutes from the following Faculty Boards & DVC (E) Board of Studies meetings were noted by the Academic Board.

16.1 DVC(E) Board of Studies held on 6 April 2017
16.2 Engineering Faculty Board meeting held on 5 May 2017
16.3 UNSW Art & Design Faculty Board meeting held on 17 May 2017
16.4 UNSW Canberra Board meetings held on:
   16.4.1 28 November 2016
   16.4.2 27 February 2017

17. Reports and Committees
17.1 Deputy Vice-Chancellor Education Report
Professor Crossley advised the Board that Semester 2 enrolments were currently 2% ahead of plan and that significant growth was experienced with international postgraduate students in Engineering and Business. He noted that the challenges presented by this growth in numbers will be balanced with lifting English language requirements and improving students experience with education focussed staff and online support.

Professor Crossley noted that the UNSW3+ model will help to address the issue of student numbers and will result in fewer students on campus at the one time.

17.2 The Board noted the minutes of the University Academic Programs Committee (UAPC) meetings held on:
   17.2.1 9 June 2017 - signed minutes
   17.2.2 7 July 2017 - No report was provided

17.3 The Board noted the minutes of the University Academic Quality Committee (UAQC) meetings held on:
   17.3.1 14 June 2017 - signed minutes
   17.3.2 12 July 2017 - No report was provided

18. Research and Research Training
18.1 Deputy Vice-Chancellor Research Report
Professor Fisk gave a brief update and discussed the following items:
• HERDC reporting increased in 2016 by 9%
• Category 1 income has fallen by 4% and UNSW will fall short of meeting this KPI
• The Division of Research has a new website
• The recent launch of BORIS will provide increased functionality and display of metrics

18.2 University Research Committee (URC) meetings
The Board noted the minutes of the University Research Committee (URC) meetings held on:
18.2.1 25 May 2017 - signed Minutes
18.2.2 13 July 2017 - No report was provided.

18.3 University HDR Committee (UHDRC) meeting
There was no report provided for the University Higher Degree Research Committee (UHDRC) meeting held on:
18.3.1 22 June 2017

19. Operations
19.1 2025 Strategy and Chief-of-Staff update
Mr Noble reported briefly to the Board and noted the University was at the peak of the workplace change program. He further noted that, at this difficult time for all staff, it is important to reflect on the broader long-term goals for UNSW.

19.2 UNSW 3+ update
Mr Griffin provided an update to the Board on the UNSW3+ calendar with a slide presentation [Appendix C]. The Board was presented with the following information:
• The current phase of work under Phase 1 is predominantly the education piece and the governance structure.
• Much of the work is being Faculty driven and ongoing assistance is being provided to course convenors.
• Timetabling issues are being addressed.
• Some of the difficulties in the Faculties may be addressed by blended learning and the PVCE is currently working in this area in consultation with the Faculties.
• A working group chaired by Graham Forsyth is working on course changes, APR and course revision.

Student members expressed some concerns that there were no students on the UNSW3+ working groups and that they were feeling disconnected from the process. Professor Crossley advised on areas that had been available for student involvement and consultation in Semester 1. He also advised that much of the work that was under way in Semester 2 was happening in the area of modelling and transitional plans for the approximately 9500 courses.

H Question Time
* 20. There were no questions.

I Any Other Business
* 21. Video Presentation - Director of First-Year Experience
Professor Buckland presented a video presentation to the Board highlighting teaching excellence at UNSW with student feedback on outstanding staff.

22. Questions with Notice
There were no questions with notice.
The Presiding Member declared the meeting closed at 12 noon.

Next Academic Board meeting: Tuesday 3 October 2017, 10am -12 noon.

[Signature]

Presiding Member
Associate Professor David Cohen
President of the Academic Board
Date: 3 October 2017